



GUIDELINES:

FUNDING ASSISTANCE FOR NETWORK PARTICIPANTS WHO ARE MEMBERS OF THE AUSTRALIAN SOCIETY FOR PARASITOLOGY INC.

APPLICATION FOR ASSISTANCE

Complete the Application form for Funding Assistance
http://www.parasite.org.au/arcnet/funding/travel_form.doc

This document details the Guidelines for Funding Assistance available to ARC/NHMRC Research Network for Parasitology Participants who are members of the Australian Society for Parasitology Inc. (ASP) for Researcher Exchanges, Training Courses, Visiting International Lectureships, Workshops and Grant Writing Retreats.

The ASP and the Network aim to: promote and facilitate interaction between colleagues, peers and potential research partners; communicate the scientific achievements of Network participants; and create professional development opportunities for them, in particular for postgraduate students and early career postdoctoral fellows. Therefore, the ASP and the Network provides funding assistance for its members to undertake important, relevant travel. This may include exchanges between laboratories (ranging from a few weeks up to a year); or training courses (like the annual Biology of Parasitism Course at Woods Hole); or to finance lecture tours by esteemed international scientists; or to organise and host workshops and/or grant writing retreats that promote or foster significant collaboration between Network participants (e.g. for NHMRC Programs, ARC Centres of Excellence and other large scale research undertakings). **This award scheme does not support travel to attend conferences.**

Guidelines for the distribution of funds are summarised below:

1. Applicants must be current members of the Australian Society for Parasitology Inc. and current employees or students in an Australian institution.
2. Applicants who wish to be considered for the **J.D. Smyth Postgraduate Travel Award** must be full-time postgraduate student members of at least 6 months standing who are enrolled at a recognised Australian University.

3. Applicants must clearly describe the purpose of the travel, together with a convincing justification of the benefits to the individual and the Network/ASP.
4. Applications will be considered by an assessment committee and must be submitted on the Funding Assistance Application Form provided, together with all requested supporting documentation (see Form for details http://www.parasite.org.au/arcnet/funding/travel_form.doc).
5. In each round, the selection committee will select the most meritorious application by an eligible student to be awarded a J.D. Smyth Postgraduate Travel Award.
6. See the Network website <http://www.parasite.org.au/arcnet/funding> or the ASP website <http://www.parasite.org.au> for application deadlines.
7. Applicants must list the actual or estimated cost of fees, accommodation, travel etc.
8. The amount of assistance to be provided will depend on the number of worthy applications received each year, with due regard to the budget limitations of the fund and previous history of funding of any individual. Awards will generally be in the range of \$2,000 to \$10,000 but higher amounts may be considered under exceptional and particularly well explained and justified circumstances.
9. Payment will be made upon receipt of a tax invoice from the applicant's home institution. It will be the responsibility of the applicant's home institution to keep records (including all relevant receipts) of the expenses paid from the Network grant as outlined in the Network Agreement which was sent to all Participating Organisations in 2005.
10. Applicants are strongly encouraged to also seek funds from other sources to, wherever possible, augment Network funding except for applications for travel wholly within Australia where the funds requested are less than \$2000. In the case of Researcher Exchanges, whilst the Network will provide funds towards travel, accommodation and subsistence, it is expected that the collaborating laboratories will furnish the costs for the research.
11. Successful applicants are encouraged to promote the ASP and the Network during their activities; this may include using the ASP and Network logos on presentations, and acknowledging the ASP and Network support in any publications resulting from the funded activity. Logos and wording to acknowledge the ASP and Network support will be supplied to awardees.
12. Successful applicants are under an obligation to report back to the ASP and the Network, with a written report to the Network Convenor, within one month of completion of the proposed program. The written report will contain:
 - i. Name of researcher(s);

- ii. Any outcomes linked to the program (e.g., publications, professional reports, new collaborations or new lines of inquiry resulting from the program, grant applications, new skills developed etc);
- iii. A financial report (including receipts).

The length of this report need not exceed two pages but failure to comply with the above will lead to disqualification from future consideration in relation to this fund. The information may be used to publicise ASP and Network activities through the ASP Newsletter and/or on the ASP and Network websites.