



# **The Australian Society for Parasitology Inc.**

## **Constitution and By-Laws**

## **Award Winners and Fellows**

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# CONSTITUTION AND BY-LAWS

## Table of Contents

ARTICLE I. NAME .....	3
ARTICLE II. OBJECT .....	3
ARTICLE III. MEMBERS .....	3
ARTICLE IV. ADMINISTRATION .....	6
ARTICLE V. MEETINGS .....	9
ARTICLE VI. FINANCES .....	10
ARTICLE VII. RULES OF ORDER .....	10
ARTICLE VIII. AFFILIATION .....	11
ARTICLES IX. AMENDMENTS .....	11
ARTICLE X. BY-LAWS .....	11
ARTICLE XI. DISSOLUTION AND TRUSTEES .....	11
ARTICLE XII. SOCIETY AWARDS .....	12
ARTICLE XIII. STUDENT TRAVEL GRANTS .....	13
ARTICLE XIV. J.D. SMYTH TRAVEL AWARD.....	13
ARTICLE XV. HONOURS RESEARCH SCHOLARSHIPS .....	13
ARTICLE XVI. INVITED LECTURESHIP TRAVEL GRANT .....	13
ARTICLE XVII. INCOME AND PROPERTY .....	14

ARTICLE XVIII. OFFICER INDEMNITY .....	14
ARTICLE XIX. APPROVED METHODS OF COMMUNICATION .....	15
BY-LAWS .....	16
PROCEDURES FOR NOMINATION AND SELECTION OF RECIPIENTS OF THE BANCROFT-MACKERRAS MEDAL .....	16
PROCEDURES FOR NOMINATION AND SELECTION OF RECIPIENTS OF THE JOHN FREDERICK ADRIAN SPRENT PRIZE .....	18
PROCEDURES FOR NOMINATION AND SELECTION OF RECIPIENTS OF THE INVITED LECTURESHIP TRAVEL GRANT .....	20
ASP MEETINGS AND EXECUTIVE OFFICE BEARERS .....	23
Bancroft– Mackerras Medal Winners .....	25
JFA Sprent Prize Winners .....	25
Fellows of the Australian Society for Parasitology .....	26

## **THE AUSTRALIAN SOCIETY FOR PARASITOLOGY INC.**

### **CONSTITUTION**

As adopted by the First Annual General Meeting held in Canberra on 19 January 1964 and amended: at General Meetings held on 14 January 1967, 5 August 1967; by postal ballot in January 1972; at General Meetings held on 25 January 1975, 17 May 1976, 23 May 1979, 20 May 1980 and 15 May 1981; by postal ballot in August 1982, June 1984 and May 1985; at General Meetings held on 24 August 1986, 30 September 1987, 10 August 1990, 3 October 1991, 1 September 1992, 30 September 1993, 29 September 1994, 17 July 1997 and 29 September 1998; by postal ballot in May 1999 and August 1999; and at General Meetings held on 11 July 2001, 19 October 2005, 10 July 2007, 8 July 2008 and by written ballot on 5 June 2012 and 21 June 2012.

#### ARTICLE I. NAME

The organization shall be known as "THE AUSTRALIAN SOCIETY FOR PARASITOLOGY INC.", hereinafter referred to as the Society.

#### ARTICLE II. OBJECT

The Society fosters association of persons interested in parasitology, fosters establishment and proper curation of collections of Australian parasites, and, by facilitating intercourse and discussion, promotes investigation and advances knowledge of parasitology.

#### ARTICLE III. MEMBERS

Section 1 The Society is composed of persons and companies whose experience or interest will, in the opinion of Council, allow them to participate in and contribute to the activities of the Society.

Membership shall be of four classes: namely, Student, Ordinary, Fellows and Sustaining.

Section 2 Student and Ordinary Members: membership shall be by subscription and shall be open to all persons satisfying the requirements set out in Article III, Section 1, Para. 1. Non-salaried PhD graduates will be eligible for dues at the student rate for up to 1 year post award of degree, provided non-salaried status is confirmed by their PhD supervisor or other member of the Society in good standing.

Members who joined the Society on or before 30 June, 1964, shall be deemed to be foundation members.

Thereafter applications for membership shall be sponsored by not less than two members of the Society of whom at least one should have personal knowledge of the applicant.

A candidate for membership shall send to the Secretariat a duly executed and signed application together with one annual subscription.

Election to membership of the Society will be decided by the Executive: a Committee comprising the President, Executive Secretary and Treasurer.

When a person has been elected to the Society, the Executive Secretary shall instruct the Secretariat to inform him/her of his/her election and to give him/her a copy of the Constitution and By-Laws of the Society and a list of members.

Unsuccessful candidates will be advised and refunded their initial subscription.

Resignation of membership shall be signified in writing to the Executive Secretary and the member so resigning shall be liable for payment of his/her annual subscription for the current year together with any arrears up to date of tendering his/her resignation.

A member who has resigned under Article III, Section 2, Para. 7, may be automatically reinstated by payment of the current annual subscription.

Any member whose subscription is two years in arrears, and who has been notified of the fact in writing, shall by decision of Council forfeit membership of the Society.

Such persons as designated under Article III, Section 2, Para. 9, may be automatically reinstated by payment of all outstanding dues. Alternatively, such person as designated under Article III, Section 2, Para. 9, may rejoin the Society without payment of all outstanding dues but subject to a rule restricting access to any funding support from the Society for a 12-month period of time.

Upon retirement, or at any time thereafter, an Ordinary Member in good standing aged 55 years or more may pay three times the current annual dues as a final payment entitling him/her to all the privileges of Ordinary Membership for life. Alternatively, an Ordinary Member in good standing upon retirement may pay membership dues annually at the student rate, entitling him/her to all the privileges of Ordinary Membership for that year.

Section 3 Fellows: Distinguished parasitologists who by their influence or endeavour have promoted the advance of parasitology shall be eligible for nomination and election by the Council as Fellows.

From time to time Council may elect as a Fellow a person who has rendered conspicuous service to the cause of Parasitology and the Society.

Fellows will be presented with a certificate upon election and shall pay no subscription but shall enjoy all the rights and privileges of ordinary members including the right to vote.

The number of Fellows shall not exceed ten percent of the current membership.

Section 4 Sustaining members: Sustaining membership shall be by prescription and shall be open to companies satisfying the requirements set out in Article III, Section 1, Para. 1.

A company applying for sustaining membership shall apply in writing to the Executive Secretary and shall include one annual subscription. Election to membership of the Society will be decided by a Committee comprising the President, Executive Secretary and Treasurer. Unsuccessful candidates will be advised and refunded their initial subscription.

When a company has been elected to the Society, the Executive Secretary shall inform it of its election and shall give it a copy of the Constitution and By-Laws of the Society and a list of members.

Resignation of sustaining membership shall be signified in writing to the Executive Secretary and the member so resigning shall be liable for payment of his/her annual subscription for the current year together with any arrears up to date of tendering his/her resignation.

Any sustaining member whose subscription is two years in arrears, and who has been notified of the fact by mail, shall, by decision of council, be deemed to have resigned from membership of the Society.

A sustaining member who has resigned under Article III, Section 4, Para. 4, may be automatically reinstated by payment of the current annual subscription.

Sustaining membership shall confer the right of the company to send one representative, additional to any Ordinary Members or Fellows, to attend each Meeting. The company or its representative shall be entitled to all privileges of Ordinary Members, except that of office bearer. In addition, Sustaining Members shall be recognised in the printed Abstracts of Scientific Meetings and may under conditions determined by the Executive display a limited amount of advertising literature, samples or equipment at Scientific Meetings.

Section 5 The Council shall be empowered to recommend to a General Business Meeting of the Society or an Extraordinary General Business Meeting of the Society, the removal of a member's name from the Register of Members if in their opinion the interests of the Society require it. Any such motion shall be deemed to be passed if at least two-thirds of the members present vote in favour of the motion.

#### ARTICLE IV. ADMINISTRATION

Section 1 The Society shall be governed by a Council consisting of the following officers of the Society, namely: the President, President – Elect or Vice President, Secretary, Executive Secretary, Treasurer, the Editor of the International Journal for Parasitology and on Editor of any other Journals that the Society may sponsor, Convenor of the Bancroft-Mackerras Medal Committee, Archivist (non-voting), Newsletter Editor (non-voting), Webmaster (non-voting), Convenor of the ASP Network (non-voting) and not less than 6 other elected members of which there shall be not more than one representative from each of the States and mainland Territories of the commonwealth of Australia. A state Representative may not serve more than 3 consecutive terms. The positions of President-Elect and Vice President will be filled alternately each consecutive year.

The Executive of the Society shall comprise the President, Executive Secretary and Treasurer.

The Council shall direct and regulate the general affairs of the Society. It may co-opt members and appoint subcommittees, consisting of such members as it thinks fit, to consider and report to the Council upon any matter(s) referred to them by Council, and every committee so appointed shall conform to any regulations imposed upon it by the Council. Council shall have the right to delegate temporarily to members or committees responsibility or power with which it is, or normally would be, vested.

Council shall have the right to appoint a Secretariat from outside the membership of the Society. The duties of the Secretariat would normally include sending membership renewal notices, receiving membership fees and membership applications, maintaining an accurate register of members, and conveying such correspondence as would normally be dealt with by Council to the Secretary.

In any matter concerning interpretation of the Constitution and By- Laws the decision shall rest with the Council. In such decisions a simple majority of the Council members present and voting shall be sufficient.

Except as provided in Article IV, Section 5, Para. 1, and excluding the office of President-Elect, a vacancy occurring in any office may be filled by the Council and the appointee shall hold office only for the remainder of the unexpired term of the retiring incumbent.

The Council shall meet prior to the General Business Meeting and at such other times as may be necessary. Five (5) members shall constitute a quorum.

Where a member of Council, other than an office-bearer, is unable to attend a meeting of the Council, he may appoint a proxy, from the particular State or area, to act for him/her at that meeting.

Section 2 The Society shall have a President, President-Elect or Vice-President, Secretary, Executive Secretary, Treasurer and the Editor of the International Journal for Parasitology and one Editor of any other Journals that the Society may sponsor.

The President, Executive Secretary and Treasurer shall be elected for a period of two terms at every second General Business Meeting at which postal and proxy votes will be accepted. A term is defined by the period elapsing between the termination of one General Business Meeting and the termination of the next General Business Meeting.

The President-Elect shall be elected for a period of one term at the second General Business Meeting in the term of the President.

The Newsletter Editor, Archivist and Webmaster shall be elected for a period of three (3) years and then subject to re-election for further periods of three years with no limit to the number of years of continuous service.

The Editor or Editors of the International Journal for Parasitology and other Journals that the Society may sponsor and Secretary and Convenor of the ASP Network shall be appointed by Council for a period of three (3) years and then subject to re-appointment for further periods of three years with no limit to the number of years of continuous service.

All other officers of the society for the ensuing term shall be elected at a General Business Meeting at which postal and proxy votes will be accepted.

All other officers of the society for the ensuing term shall be elected at a General Business Meeting at which postal and proxy votes will be accepted.

Section 3 President: The President shall normally preside at all meetings of the Society and Council and shall, besides his/her ordinary vote, have a casting vote in case of equality of votes; be an ex officio member of all committees apart from the Bancroft-Mackerras Medal Committee; and perform all duties that properly devolve upon the chief administrative and presiding officer of the Society.

Section 4 President-Elect: The President-Elect shall assume the office of President upon completion of his/her term of office and perform such other duties as the Society, Council, or President may assign to him/her or to the office of President-Elect.

Section 5 Vice-President: The Vice-President, who shall be the immediate Past-President, shall function in lieu of the President in the event of the latter's

absence or inability for any reason to discharge or perform any duty or responsibility of his/ her office or that ordinarily devolves upon it. He/she shall also perform such duties as the Society, Council, or President may specifically assign to him/her or to the Office of Vice-President.

Section 6 Secretary: The Secretary shall reside in the current State or Territory in which the Society is incorporated, in compliance with the Associations Incorporation Act 1981, and shall liaise with the government Department responsible for Incorporated Associations. The Secretary must be an individual of 18 years of age or older and a member of the Society. The Secretary shall maintain a business address and office in association with the appointed Secretariat, shall keep accurate and complete records of all material received, shall communicate Society business to the current Executive Secretary, shall liaise with the Secretariat over membership queries, and perform such other duties as properly devolve upon his/her office.

Executive Secretary: The Executive Secretary shall record the minutes of all meetings of the Society and Council, prepare the agenda for these meetings, keep accurate and complete records of all officers and meetings of the Society and Council and of all business transacted by the Council and Society, and perform such other duties as properly devolve upon his/her office (Article III, Section 2, Para. 6).

Section 7 Treasurer: The Treasurer shall receive and pay into Banking Accounts of the Society all monies received by him/her as Treasurer.

The Treasurer shall issue all statements of financial obligations owing to the Society and account for all funds, properties and pay all accounts owed by the Society and authorized by the Council.

He/she shall submit a financial statement, duly audited, to the Council and to the Society which shall be completed by the 30th April each year.

He/she shall present a Statement of Accounts at such other times as Council may direct.

Section 8 Editor: The Editors shall review and edit all papers submitted for publication and shall be responsible for the standard of papers published in each of the Society's Journals.

The Editors shall, in consultation with the Council of the Society, appoint such Editorial Officers as are necessary for administering, and advising on, the Editorial Policy of each Journal.

The Editors shall formulate the policy of each Journal in consultation with the Society and following discussion with the publishers.

The Editors shall liaise with Elsevier, the publishers of the Journal, on all matters relating to each Journal.

The Editors shall open an account for each Journal account with an accredited bank and shall submit to the Treasurer by March 31 each year an audited financial statement relating to Expenses for each Journal for the previous year ending December 31.

The Editors shall keep the Society informed of any proposed changes in the format of each Journal.

The office of each Editor shall remain while the Society continues to sponsor the International Journal for Parasitology and each of the Society's other Journals.

Section 9 General Responsibilities of Officers: All official duties and responsibilities not expressly defined shall devolve upon those officers who customarily are charged with such duties and responsibilities.

No officer shall relinquish his/her office until and unless his/her duties and responsibilities are assumed by a duly elected or appointed successor.

The Council may redefine at any time the duties and responsibilities of an officer.

## ARTICLE V. MEETINGS

Section 1 General Business Meeting: A General Business Meeting of the Society shall be held at intervals of not less than six or more than eighteen months; the time and place to be determined by Council.

The General Business Meeting shall be held to receive Reports from Council on the activities of the past term, to receive an audited statement of income and expenditure and a balance sheet of assets and liabilities, to appoint Council and its officers for the next term, to transact general business of which due notice has been given, and to consider the Constitution and By-Laws of the Society.

Section 2 Extraordinary General Business Meetings: The Council may at its discretion, or upon receipt of a requisition signed by at least twenty (20) financial members of the Society wherever resident and forwarded to the Honorary Secretary, convene an Extraordinary General Meeting at a time and place to be determined by Council by giving one month's written notice of intention to hold an Extraordinary General Meeting, and specifying the place, date and time of commencement of the meeting and the resolutions to be considered, and such notice shall be given in writing to each member of the Society.

Section 3 Scientific Meetings: Scientific Meetings of the Society shall be held in conjunction with the General Business Meeting and at such other times as Council may determine.

## ARTICLE VI. FINANCES

Section 1 Dues: Annual membership dues for Ordinary and Sustaining Members shall be payable in advance on the first day of April. Upon recommendation by the Council, the amount of such dues, and any concession for prompt payment, shall be determined by a majority vote of Members and Fellows present at a duly called General Business Meeting of the Society. The concession for prompt payment shall not apply to overseas members. New members whose applications have been received by the Secretariat after the first day of January shall be deemed to be financial up until the first day of April of the following year.

Section 2 Auditing: Report of the Treasurer shall be audited either by a member of the Institute of Chartered Accountants or by a member of the Australian Society of Accountants.

Section 3 Cheques: All cheques paid out by the Society shall be signed by two of the three authorized officers, namely President, Executive Secretary and Treasurer.

## ARTICLE VII. RULES OF ORDER

Section 1 Application and Procedure. The Society, its officially constituted committees, and internal bodies of members, its officers and members shall be bound by the procedures defined in these Articles and in the By-Laws which may be added from time to time.

Section 2 Quorum: Twenty (20) members shall be a quorum of the Society.

The Society Year: The Society year shall be the calendar year, except as implied otherwise (e.g. Treasurer's Report).

Review by Society of Council Actions: No action by the Council shall abridge the right of the Society to debate any question or to review any action or decision by the Council, and any such action or decision may be changed by an affirmative vote of two-thirds of the members at a duly called business meeting or of those replying within 30 days to postal ballots issued by the Executive Secretary, provided votes are cast by a quorum of the members and provided also that Society action does not involve commitment, obligation, or payment of funds on which the Council has already acted in accordance with its duly invested authority and responsibility.

Section 3 General Rules of Order: House of Commons Rules of Order, shall govern deliberations in all cases where they are applicable and not inconsistent with these Articles or the By-Laws of the Society.

### ARTICLE VIII. AFFILIATION

The Society may affiliate with other bodies and other bodies may affiliate with the Society only on the affirmative vote of two-thirds of the members at a duly called business meeting or of those replying within 30 days to postal ballots issued by the Secretary provided votes are cast by a quorum of members.

The Society shall only affiliate with other bodies having objects similar to those of the Society, and which shall prohibit the distribution of its or their income and property amongst its or their members to an extent at least as great as that imposed upon this Society.

### ARTICLES IX. AMENDMENTS

These Articles may be altered, amended, deleted or added to at any General or Extraordinary General Business Meeting by a vote of two-thirds of the members present, provided members have been given 30 days' notice of intention to amend and a copy of the proposed amendment, or by mail ballot recording an affirmative vote of two-thirds of the members responding within 30 days, with due regard to quorum.

All amendments, whether relating to addition, repeal, or alteration, and dates of their adoption shall be recorded seriatim by the Executive Secretary and filed with a copy of these Articles.

### ARTICLE X. BY-LAWS

Council may propose By-Laws from time to time, the adoption of which will improve the functioning of Council and/or of the Society.

### ARTICLE XI. DISSOLUTION AND TRUSTEES

The Society shall continue until a resolution for its dissolution shall be passed by an affirmative vote of two-thirds of financial members by postal ballot at an Extraordinary General Meeting convened for that purpose, with due regard to quorum. If upon winding up or dissolution of the Society there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed amongst the members of the Society but shall be given or transferred to some other body having objects similar to those of this Society and which prohibits the distribution of its or their income and property amongst its or their members, or to some other fund, authority or institution meeting the requirements of section 78(1)(a) of the Income Tax Assessment Act.

## ARTICLE XII. SOCIETY AWARDS

The Society sponsors the following awards:

### The Australian Society for Parasitology Student Award

A cash award(s) to be presented at the General Business Meeting to a member(s) of the Society who has been financial for at least six months prior to the General Business Meeting, who is a bona fide fulltime student(s) (or an individual(s) whose studies were completed in the interval since the last scientific meeting) for presentation of research findings in the form of a paper and/or a poster delivered at the scientific meeting of the Society and judged by Council members and other Society members to be of a high degree of excellence. The award(s) need not be given at every meeting.

### The Australian Society for Parasitology Bancroft-Mackerras Medal for Excellence

A medal and certificate to be presented to a member who in the opinion of a selection committee appointed by the Council has made an outstanding contribution to the science of parasitology, particularly in work published during the last 5 years. Nominations are to be called for yearly, but the award need not be given every year. The medal will be known as "The Bancroft Mackerras Medal of the Australian Society for Parasitology". The recipient will receive reimbursement of reasonable travel costs to the meeting at which the Medal is presented and will be a guest of the Society for the duration of the Meeting.

### The J.F.A. Sprent Prize of the Australian Society for Parasitology

A substantial prize in cash to be presented to a member who in the opinion of a selection committee appointed by the Council has written an outstanding thesis in Parasitology for which the PhD degree was awarded during the previous three years. Nominations are to be called every three years but the prize need not be given at every selection. The prize will be known as "The John Fredrick Adrian Sprent Prize of the Australian Society for Parasitology". It will be marked by the presentation of a cheque and certificate to the recipient together with a medal as a permanent token of achievement, and by a lecture from the recipient to the Society. The recipient will receive reimbursement of reasonable travel costs to the meeting at which the prize is presented and will be a guest of the Society for the duration of the Meeting.

### Undergraduate Prize

A cash award is to be provided to institutions identified by the Council as offering a suitable course in Parasitology, for presentation to the best undergraduate student in Parasitology. Selection of individual recipients would be by the institutions according to procedures agreed by the

Council. The award may be shared and need not be made every year, at the discretion of the institution.

#### ARTICLE XIII. STUDENT TRAVEL GRANTS

Eligibility for Scientific Meeting Travel Grants to assist members attending scientific meetings of the Society is limited to bona fide students who are enrolled at a recognized Australian University and for an additional period of one year following completion of their studies. Eligibility for Scientific Travel Grants is further limited to individuals who have been financial members for at least three (3) months prior to the General Business Meeting. Applicants who have completed their postgraduate studies will additionally be required to present a paper at the scientific meeting for which the grant is awarded.

#### ARTICLE XIV. J.D. SMYTH TRAVEL AWARD

Financial assistance is to be provided to full-time postgraduate student members of at least 6 months standing who are enrolled at a recognised Australian University for the purpose of travelling overseas to gain knowledge on techniques that may not be available in Australia, to form liaisons that may benefit their careers in the longer term and to promote the cause of parasitology in Australia. The fellowship is not provided for the primary purpose of attending a conference. The maximum value of the fellowship is to be determined annually by the Council. Recipients are to be chosen by a selection committee appointed by Council.

#### ARTICLE XV. HONOURS RESEARCH SCHOLARSHIPS

A scholarship(s) consisting of a substantial cash amount is to be awarded to the best applicant(s) who intends to undertake a research Honours course or equivalent in a recognised Australian University identified by Council as offering a suitable Honours program or equivalent in Parasitology. The selection committee will be appointed by Council and will select recipients according to procedures agreed by Council. The number and value of the Honours Scholarships is to be determined annually by Council.

#### ARTICLE XVI. INVITED LECTURESHIP TRAVEL GRANT

To complement the scientific presentations at the Scientific Meeting of the Society, overseas researchers of international reputation in a field of parasitology may be invited to attend and present their work.

The invited speaker's expertise must be common to a discipline or symposium represented at the Scientific Meeting. The visitor must be

nominated by a member of the Society. The Society will provide a travel grant, to be known as the ASP INVITED LECTURESHIP TRAVEL GRANT to assist financially in the invited speaker's attendance at the meeting. Registration at the Scientific Meeting will also be included. The total value of the lectureship will be determined by Council but it is expected that the recipient, or his/her Australian sponsor, will also seek to provide additional or alternative financial support.

#### ARTICLE XVII. INCOME AND PROPERTY

The income and property of the Society whencesoever derived shall be applied solely towards the promotion of the objects of the Society as set out herein and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to or amongst the members of the Society. Provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of moneys advanced by him/her to the Society or otherwise owing by the Society to him/ her or of remuneration to any officers or servants of the Society, or to any member of the Society or other person in return for any services actually rendered to the Society. Provided further that nothing herein contained shall be construed so as to prevent the awarding of a prize or prizes to a member or members of the Society in recognition of his/her or their exceptional achievement in the field of parasitology.

#### ARTICLE XVIII. OFFICER INDEMNITY

If it is lawful to do so, any officer shall be entitled to be indemnified out of the assets of the Society against all losses and other liabilities incurred by such officer in the execution or attempted execution or as a consequence of the failure to exercise any of the authorities, powers, duties and discretions or otherwise by virtue of being an officer of this Society provided however that:

(i) An officer shall not be entitled to be indemnified for any such loss or liability directly attributable to:

- (a) the personal dishonesty of the officer; or
- (b) the wilful commission by the officer or an act known by such officer to be a breach of his obligation hereunder.

(ii) No officer shall be bound by or under any obligation whatsoever to take any proceedings against any other officer of the Society for any alleged breach of duty committed by any such other officer.

(iii) In this Rule "officer" shall mean any member of the Council, any member of any approved and lawfully constituted Sub-Committee of the Society or any members of the Society acting under the direction and with

the approval of the Council and any other person employed by the Board to assist the Society to carry out its duties.

ARTICLE XIX. APPROVED METHODS OF COMMUNICATION

(i) In the event that it is deemed desirable by the President to do so nothing in these Articles shall prevent a meeting of the Council, the Executive or a General Meeting of the Society being held by means of a combination of methods of communication as may be approved by the President for the purposes of such meeting.

(ii) For the purposes of this Article a member of the Society who participates in a meeting held as authorised by Article XIX(i) is deemed to be present even if he or she is not physically present at the same place as another person participating in the same meeting.

## **THE AUSTRALIAN SOCIETY FOR PARASITOLOGY INC.**

### BY-LAWS

#### PROCEDURES FOR NOMINATION AND SELECTION OF RECIPIENTS OF THE BANCROFT-MACKERRAS MEDAL

As adopted and amended by Council 26 May 1982, 27 August 1984, 27 August 1985, 8 August 1990 and 28 March 2003.

1. Constitution of the Australian Society for Parasitology Inc. - Article XII, paragraph 2. "The Australian Society for Parasitology Medal for Excellence"

A medal and certificate to be presented to a member who in the opinion of a selection committee appointed by Council has made an outstanding contribution to the science of parasitology, particularly in work published during the last five years. Nominations are to be called for yearly, but the award need not be given every year. The medal will be known as "The Bancroft-Mackerras Medal of the Australian Society for Parasitology". The recipient will receive reimbursement of reasonable travel costs to the meeting at which the medal is presented and will be a guest of the Society for the duration of the meeting.

2. Council shall appoint a Committee of five from its Fellowship and this shall be called "The Bancroft-Mackerras Medal Committee". (Council responsibility stops here. It must be prepared to have faith in the Committee that it appoints, the members of which it has previously elected to Fellowship. Council may only endorse the Committee's recommendation).
3. Each member of the Awards Committee shall serve for five years. Council should appoint one new member to replace one retiring member each year. Retiring members will not be eligible for reappointment until a year has elapsed. This system will ensure both continuity and regular change in membership of the Awards Committee.
4. Serving members of the Committee shall be automatically barred from being nominated themselves or from proposing or seconding someone else. Members of Council or other office bearers shall not be so barred. The Awards Committee shall be able to bring to the notice of the Executive Secretary the name of any candidate it considers worthy of nomination so that the Executive Secretary can encourage such nomination to be made.
5. Council appoints a Convenor from among the five members of the Committee. Duties of the Convenor shall include that of convening committees for other Society awards, but he/she should not necessarily serve on these committees.  
The Convenor is ex officio, a member of Council. (When matters pertaining to the Bancroft-Mackerras Medal are to be considered, the Convenor may not divulge the names of nominees for the Medal, but may discuss procedures. The Executive Secretary will receive the nominations in the first instance and these will be confidential to him/her also).
6. Nominations shall be made by a proposer and a seconder, they consist of the following documents: (i) a detailed statement of nomination describing the nature of the "outstanding contribution to the science of parasitology" for which he/she has been responsible. The statement should make explicit reference to particular aspects of the

research achievements of the nominee. This statement should be signed jointly by proposer and seconder, or each may submit a separate statement; (ii) a curriculum vitae including a list of all publications.

The permission of the nominee is not required and the nominee need not be made aware of his/her nomination.

Nominations should be received by the Executive Secretary, Australian Society for Parasitology, by 30 September each year and forwarded to the Convenor of the Awards Committee.

The Convenor shall ensure that all members of the Committee receive copies of nominations.

7. The Convenor shall consult all members of the Committee, either in person, by calling a meeting, or by telephone, about their selections for the Medal. Through the Convenor, the Committee may request additional information on any candidate from the nominator or seconder, and may seek the opinion of referees of its own choosing. Any such additional information should be supplied to all members of the Committee. Each member independently ranks the nominations, after eliminating any considered of insufficient calibre, and forwards his/her ranking with reasons to the Convenor. The Convenor then circulates the individual rankings and reasons to all members of the Committee. A period should be allowed for members to consult with each other and, if desired, reconsider final ranking to the Convenor, the nominee with the highest combined rank (lowest total score) will become the Committee's recommendation.
8. The Convenor brings to Council the results of the deliberations of the Bancroft-Mackerras Medal Committee for the purpose of formal ratification in the form either of:
  - (a) "The Awards Committee for the selection of the 20\_ Bancroft-Mackerras Medallist agrees that (name) is a worthy recipient of the Medal and recommends to Council that the Medal be awarded."
  - (b) "It is the recommendation of the Awards Committee for the selection of the 20\_ Bancroft-Mackerras Medallist that the Medal not be awarded."
9. Three months in advance of the General Business Meeting of the Society the President shall advise the recipient, in confidence, of their Award, invite the Medallist to attend the General Business Meeting of the Society so the Medal may be presented in person and request that the recipient present a 30 minute oration on a subject of their choice but which is appropriate to the occasion.
10. The name of the recipient shall remain confidential to the Committee and President until the Convenor brings to Council the results of the deliberations of the Committee, preferably at the Council Meeting preceding the General Business Meeting.
11. The Executive Secretary shall return all nomination documents for unsuccessful nominees to the nominators at least one month before the General Business Meeting. All correspondence other than that dealing with the recipient of the Medal, the recipient's nominators and the Committee Convenor shall be destroyed.
12. Nominations stand only for the year in which they are made, but without prejudice to renomination of unsuccessful candidates in subsequent years.

PROCEDURES FOR NOMINATION AND SELECTION OF RECIPIENTS OF  
THE JOHN FREDERICK ADRIAN SPRENT PRIZE

As adopted by Council 27 August 1985, 8 August 1990 and 28 September 1993.

1. Constitution of the Australian Society for Parasitology Inc. - Article XII, paragraph 3  
"A substantial prize in cash to be presented to a member who in the opinion of a selection committee appointed by the Council has written an outstanding thesis in Parasitology for which the PhD degree was awarded during the previous three years. Nominations are to be called every three years, but the prize need not be given at every selection. The prize will be known as "The John Frederick Adrian Sprent Prize, of the Australian Society for Parasitology". It will be marked by the presentation of a cheque and certificate to the recipient together with a medal as a permanent token of achievement, and by a lecture from the recipient to the Society."

2. No age restriction on recipients but the Award shall be made only to a PhD graduate in Parasitology of the previous three years who has been a member of the Society for at least eighteen months prior to the General Business Meeting.

3. A Prize Committee will be appointed by Council, consisting of four senior members of the Society, who are deemed by Council to have appropriate experience to serve on the selection Committee. In addition, Council will appoint two or more reserve members to the Prize Committee in case there are any conflicts of interest. The President of the Society will act as the Convenor of this Committee, but will not influence the deliberations or recommendations of the Committee except where there is a tie in the voting.

The convenor will rule on situations in which a conflict of interest arises and may replace Committee members with appointments from the reserve list. Each member of the Prize Committee cannot serve consecutively for more than two selections. Two members will retire after each selection and be replaced by two new members. This system will ensure both continuity and turnover of the membership of the Prize Committee.

4. The main function of the Prize Committee is to assess the nominations for the Prize received for each selection and to recommend the name of the recipient (if any) to Council. The entire deliberations of the Committee will remain strictly confidential to the members of the Committee and Convenor at that time. Council has the power only to endorse the Committee's final recommendation.

5. Serving members of the Committee cannot be nominated for the Prize, nor can they nominate or second anybody else for the Prize. Members of Council or other office bearers would not be so barred.  
The Prize Committee should, however, bring to the notice of Council the name of any candidate it considers worthy of nomination so that Council, if it agrees, can arrange for such nomination to be made.

6. Nominations should be made by a proposer and a seconder who are members of the Australian Society for Parasitology and the following documents should accompany the nomination:

(i) Two copies of nominee's thesis;

- (ii) a detailed statement describing the merits of the candidate's postgraduate research as embodied in the PhD thesis. This statement should be signed jointly by proposer and seconder, or each may submit a separate statement;
  - (iii) a detailed curriculum vitae;
  - (iv) copies of any publications post-dating the PhD submission date.  
The permission of the nominee is not required and the nominee need not be made aware of his/her nomination.
7. The call for nominations will be advertised to all members of the Society in the May-August Newsletter of the Society in the calendar year preceding award of the Prize. Nominations will be received by the Executive Secretary, Australian Society for Parasitology, only until 30 September in the calendar year of advertisement, and forwarded to the Convenor of the Prize Committee who will provide copies to each member. The Committee, through the Convenor, may request additional information on any candidate from the proposer or seconder and may seek the opinion of referees of its own choosing. This additional material will be supplied to all members of the Committee.

Each member independently assesses the nominations, after eliminating any candidate of insufficient calibre, and forwards their recommendation of a recipient with reasons to the Convenor. The Convenor then circulates the individual assessments and reasons to all members of the Committee. Members should then consult with each other and, after reconsidering their recommendation, submit their final choice to the Convenor. The nominee with the highest number of votes will accordingly become the Committee's recommendation.

In the event of a tie, the final choice should be made by a simple majority vote of the Committee, including that of the Convenor, amongst the tied nominees.

8. The name of the recipient shall remain confidential to the Committee and Council until the Prize is presented at the General Business Meeting of the Society. All nomination documents for unsuccessful nominees should be returned to the nominator(s) and all correspondence, other than the letter advising the recipient of their selection shall be destroyed.

#### THE MEDAL FOR THE JOHN FREDERICK ADRIAN SPRENT PRIZE

A substantial bronze plaque with the image of Professor JFA Sprent on the face garlanded by the words "The John Frederick Adrian Sprent Prize" and the words "Australian Society for Parasitology". A space should be left for engraving the name of the recipient and the year of award beneath the portrait.

#### THE JFA SPRENT PRIZE BANK ACCOUNT

An interest-bearing account in the name of the Society and operated by the Treasurer into which money donated by the membership can be received and invested to accrue the best interest. Donations may be sought from time to time by the Treasurer of the Australian Society for Parasitology to maintain sufficient capital to allow a substantial gift to be awarded.

The Fund to be started with \$10,000 from the Australian Society for Parasitology.

The first prize of \$2,000 to be awarded in 1987 or at such earlier time that the interest from the Fund will allow.

PROCEDURES FOR NOMINATION AND SELECTION OF RECIPIENTS OF  
THE INVITED LECTURESHIP TRAVEL GRANT

As adopted by Council 24-25 May 1993, September 1995 and 15 April 1997.

CONCEPT

To complement the scientific presentations at the Scientific Meeting of the Society, overseas researchers of international reputation in a field of parasitology may be invited to attend and present their work.

The invited speaker's expertise must be common to a discipline or symposium conducted at the Scientific Meeting. The visitor must be nominated by a member of the Society. The Society will provide a travel grant, to be known as the ASP INVITED LECTURESHIP TRAVEL GRANT to assist in the finance of this trip. The support will be based on an economy class direct return airfare from the recipient's home city to Australia, the necessary interstate travel and reasonable living expenses based on actual costs. Registration at the Scientific Meeting will also be included. The total value of the lectureship will be determined by Council but it is expected that the recipient, or his/her Australian sponsor, will also seek to provide additional or alternative financial support.

GENERAL

- 1.1 The Society will offer a TRAVEL GRANT to an overseas visitor who is invited to Australia for a programme of professional meetings and to participate in workshops or seminars at the Scientific Meeting.
- 1.2 Initially, a maximum of A\$5,000 per visitor will be allocated, subject to annual review, and the value and number of TRAVEL GRANTS awarded will be determined by Council.
- 1.3 Although the visitor is invited to Australia to participate in the Scientific Meeting, this in itself is not sufficient for funding. The visitor must undertake a programme of lectures/seminars normally lasting at least two weeks and include visits to a least two States.
- 1.4 The initiative for an award must come from a member of the Society who is prepared to co-ordinate the programme for the visiting specialist.
- 1.5 The visitor may be in any academic or professional field which is associated with the discipline of parasitology.
- 1.6 Grants are not generally awarded for study or research, but the final decision is made by the reviewing committee on a case by case basis.
- 1.7 Grants are not awarded for attendance at meetings of a predominantly political, commercial or journalistic character.

## CONDITIONS

- 2.1 The number of grants awarded for each approved occasion is decided by Council. Council cannot make recurrent commitments to cover repeated visits.
- 2.2 The nominator should show evidence that attempts have been made to obtain funding for the travel than external sources.
- 2.3 The grant may supplement another contribution from other sources.
- 2.4 Applications should be lodged by the nominators by a time to be fixed annually by Council.
- 2.5 Approval of the visit will be made by the ASP INVITED LECTURESHIP TRAVEL GRANT subcommittee then ratified by Council at the April/May Council Administration meeting.
- 2.6 The TRAVEL GRANT subcommittee will consist of the current President, Conference Co-ordinator (or their nominees) and one member of the Society appointed by Council.
- 2.7 If the application is successful the President will inform the visitor and the host organisation. If the application is not successful only the Australian host will be informed.
- 2.8 The airfare will be paid in Australian currency before the visitor's departure and is refundable if he/she does not travel.
- 2.9 Accommodation and living expenses are based on actual costs and will be reimbursed on presentation of appropriate receipts.
- 2.10 As a condition of the award the visitor is required to write a report to Council within two months of returning to his/her home country. In the event the conference proceedings are published in the "International Journal for Parasitology", the grant will be payable only after the receipt of an acceptable manuscript.
- 2.11 The assistance of the Society must be acknowledged in any promotional material or publicity associated with the visit.
- 2.12 Once reached, the decision of Council is final.

## APPLICATION

Application for the ASP INVITED LECTURESHIP TRAVEL GRANT must include the following details:

- 3.1 Details of visiting Specialist

An up-to-date curriculum vitae must be attached with the application. The following details should be supplied if they are not already included in the CV:

- \* date and place of birth
- \* present nationality, and, where applicable, former nationality
- \* present position held
- \* full address of employing institution, including fax number
- \* detailed evidence of expertise in the relevant discipline (list of publications etc)

### 3.2 Details of Australian Nominator

Details required include:

- \* name of person organising the visit, including full address, fax number and Email (where applicable).
- \* details of all other applications which have been made for financial assistance towards travel/accommodation costs. Total value of other contributions must be included.

### 3.3 Details of programme

The programme should normally last a minimum of two working weeks and cover at least two States. (For this purpose the ACT and NT are considered as separate States). Programme details should include:

- \* date of visit
- \* the programme being arranged, including institutions to be visited (plus dates) and the purpose of each visit, ie., for research discussions, lectures, seminars, workshops etc.
- \* aims, rationale and likely benefits of the visit
- \* the contribution to be made at the Society's Scientific Meeting.

Applications plus supporting documentation should be sent to the current President by the nominators by a time to be fixed annually by Council.

ASP MEETINGS AND EXECUTIVE OFFICE BEARERS

MONTH	YEAR	CITY	PRESIDENT	SECRETARY	TREASURER
Jan	1964	Canberra	JFA Sprent	RF Riek	HMD Hoyte
Feb	1965	Sydney	JFA Sprent	RF Riek	HMD Hoyte
Aug	1965	Sydney	JFA Sprent	RF Riek	HMD Hoyte
May	1966	Canberra	WP Rogers	RI Sommerville	AF Bird
Jan	1967	Melbourne	WP Rogers	RI Sommerville	AF Bird
Aug	1967	Brisbane	WP Rogers	RI Sommerville	AF Bird
Aug	1968	Canberra	JD Smyth	JA Clegg	MJ Howell
Feb	1969	Sydney	HMcl Gordon	AD Donald	MJ Howell
Aug	1969	Adelaide	HMcl Gordon	AD Donald	MJ Howell
Jan	1970	Armidale	RF Rick	RW Butler	AD Donald
May	1971	Brisbane	RF Rick	RW Butler	AD Donald
Feb	1972	Melbourne	HR Wallace	JM Fisher	AF Bird
Aug	1972	Camden	HR Wallace	JM Fisher	AF Bird
Aug	1973	Adelaide	RI Sommerville	L Bennett	GE Ford
May	1974	Brisbane	JH Arundel	MD Rickard	RP Herd
Jan	1975	Canberra	JH Arundel	MD Rickard	RP Herd
May	1976	Melbourne	WH Southcott	IA Barger	LF LeJambre
Feb	1977	Brisbane	KC Bremner	IG Wright	R Winks
Jul	1977	Sydney	KC Bremner	IG Wright	R Winks
May	1978	Canberra	WL Nicholas	C Bryant	MJ Howell
May	1979	Leura	JC Boray	PD Crowfoot	N Campbell
May	1980	Adelaide	JD Dunsmore	PD Crowfoot	RCA Thompson
May	1981	Perth	AD Donald	PJ Waller	RCA Thompson
May	1982	Marysville	MD Rickard	RE James	RCA Thompson
May	1983	Canberra	C Bryant	CA Behm	RCA Thompson
Aug	1984	Christchurch	C Dobson	LAY Johnston	RCA Thompson
Aug	1985	Sydney	MJ Howell	DM Spratt	R Windon
Aug	1986	Brisbane	DF Mahoney	G Leatch	R Dalglish
Sep	1987	Armidale	LF LeJambre	IA Barger	DB Adams
Sep	1988	Sydney	JK Dineen	BM Wagland	DR Hennessy
Sep	1989	Townsville	DB Copeman	GW Hutchinson	D Blair
Sep	1990	Perth	RCA Thompson	RP Hobbs	AJ Lymbery
Oct	1991	Lorne	I Beveridge	M Lightowers	RB Gasser
Oct	1992	Auckland	CA Behm	EM Bennett	G Singleton
Sep	1993	Heron Island	CA Behm	EM Bennett	G Singleton
Sep	1994	Nelson Bay	PFL Boreham	PJ Brindley	SC Barker
Sep	1995	Adelaide	DR Hennessy	SA Tremain	DL Emery

MONTH	YEAR	CITY	PRESIDENT	SECRETARY	TREASURER
Sep	1996	Bali	MW Lightowers	NB Chilton	R Gasser
Jul	1997	Canberra	L Warner	PJ O'Donoghue	R Lord
Sep	1998	Melbourne	RH Andrews	P Monis	MG O'Callaghan
Sep	1999	Rockhampton	N Sangster	J Ellis	A Kotze
Sep	2000	Wellington	M Sandeman	M Foley	V Bowles
Jul	2001	Cairns	RCA Thompson	M Macnish	S Reid
Sep	2002	Hobart	RCA Thompson	M Macnish	S Reid
Jul	2003	Darwin	TH Cribb	RD Adlard	C Hayward
Sep	2004	Fremantle	DJ Jenkins	WR Cooper	S Middleton
Oct	2005	Christchurch	S Reid	R O'Handley	R Dobson
Jul	2006	Gold Coast	D Piedrafita	J Zawadski	V Bowles
Jul	2007	Canberra	M Jones	D Smyth	D Stenzel
Jul	2008	Adelaide	S Walton	L Small	D Holt
Jul	2009	Sydney	P Holdsworth	H Koch	I Mortimer
Aug	2010	Melbourne	T Spithill	DJ Jenkins	N Sangster
Jul	2011	Cairns	T Spithill	DJ Jenkins	N Sangster
Jul	2012	Launceston	DL Doolan	RD Adlard	K Andrews
Aug	2013	Perth	DL Doolan	RD Adlard	K Andrews

Bancroft– Mackerras Medal Winners

1982	RW Sutherst
1983	MD Rickard
1984	GF Mitchell
1985	no award
1986	no award
1987	I Beveridge
1988	no award
1989	AM Johnson
1990	IG Wright
1991	RCA Thompson
1992	no award
1993	no award
1994	no award
1995	no award
1996	DR Hennessy
1997	no award
1998	MW Lightowlers
1999	RH Andrews
2000	RB Gasser
2001	no award
2002	no award
2003	no award
2004	no award
2005	no award
2006	A Loukas
2007	T Cribb
2008	K Kirk
2009	B Crabb
2010	L Tilley
2011	no award
2012	M McConville

JFA Sprent Prize Winners

1987	DR Hennessy
1990	SC Barker
1993	NB Chilton
1997	J Bowles
1999	J Waterkeyn
2002	SL Cameron
2005	R Traub
2008	M Ellis
2011	C Spry

Fellows of the Australian Society for  
Parasitology

1	JH Arundel
2	CA Behm
3	I Beveridge
4	D Blair
5	JC Boray
6	C Bryant
7	LL Callow
8	LRG Cannon
9	A Cowman
10	M Cremin
11	AD Donald
12	RB Gasser
13	E Handman
14	R Hobbs
15	MJ Howell
16	AM Johnson
17	MK Jones
18	LF LeJambre
19	M Lightowers
20	DF Mahoney
21	MA Meuleman
22	GF Mitchell
23	P O'Donoghue
24	R Prichard
25	MD Rickard
26	K Rohde
27	J Rothwell
28	N Sangster
29	N Smith
30	RI Sommerville
31	DM Spratt
32	RCA Thompson
33	J Upcroft
34	P Upcroft
35	L Warner

## DECEASED FELLOWS

	AF Bird†
	PFL Boreham†
	KC Bremner†
	Sir John Cleland†
	DB Copeman†
	C Dobson†
	PH Durie†
	H Gordon†
	IM Mackerras†
	MJ Mackerras†
	WL Nicholas†
	JC Pearson†
	FHS Roberts†
	WP Rogers†
	JD Smyth†
	WH Southcott†
	JFA Sprent†
	DF Stewart†
	LEA Symons†
	P Tate†
	PM Thomas†
	RH Wharton†